



Privacy and the Workplace

This course has been developed to provide an understanding of the Privacy Act 1988 (Cth) and how to apply it within organisations.

This course has been developed using training material from the Office of the Australian Information Commissioner and reviewed by Baker & McKenzie

Course Content

- Privacy
- The Privacy Act 1988 (Cth)
- the Australian Privacy Principles (APPs)
- exemptions to the Privacy Act
- the role of the Privacy Officer
- developing a privacy policy, and
- how complaints are handled.

Estimated Duration

90 minutes

Target Audience

The course has been designed to provide training for all staff in all Australian organisations.

Cost

The cost is dependent on the number of people to be trained and the length of time they need to have access to the training.

Course features:

- professional audio
- animation and interactivity
- mobile compatibility
- formative assessments, and
- a certificate of completion

