



Introduction to Health and Safety Committee Course

Course Outline

COURTENELL PTY LTD.

ABN 30 050 109 281
ACN 050 109 281
Mail P O Box 248, Broadway, NSW 2007
Address 147 St Johns Road, Glebe, NSW 2037
Email train@courtenell.com.au
Web www.courtenell.com.au
Phone 02 9552 2066

AIMS

Courtenell's half-day *Introduction to the WHS Committee* course is designed for individuals at all levels within an organisation who would like to gain awareness of what a WHS committee is and how they, as committee members, may contribute to how their HSC carries out its functions as per Section 77 of the WHS Act.

This course is for both the organisation representatives and worker representatives of the committee.

TOPICS COVERED

- What is the WHS Act and WHS Regulation
- Who are the 4 identified WHS Duty Holders in the Law
- What are their duties at the workplace
- What is WHS consultation
- How does the organisation *consult* and how are workers *consulted*
- How does the HSC help the organisation to “develop and instigate policies, plans, procedures, and measures that ensure the health and safety of workers”
- When and how does an HSC help an organisation to fulfill its consultation requirements
- What is typically covered in committee meetings and how committee members contribute to resolving WHS matters that are raised at the meeting.

DURATION

4 Hours

TRAINER

Our trainers are experienced WHS specialists with strong knowledge of relevant legislation and Australian Standards and extensive experience across diverse industry sectors.

TRAINING EVALUATION AND CERTIFICATE

This is a very simple course. Course participants must complete the relevant course exercises and complete a very basic final assessment to receive a certificate.

Participants will receive a Certificate of Attendance on successful completion of this course.