



**COURTENELL**

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# Your Safety Matters

*This information letter is distributed to those people who are ensuring that their workplace is safe and healthy. This includes members of Health & Safety Committees, Health & Safety Representatives, Safety Officers, Supervisors, Managers and Directors. "Your Safety Matters" (formerly "Committee Member") is a free information letter which has been distributed since 1996.*

## What if Your HSRs are Also Members of Your Health & Safety Committee?

**Clients often ask us** questions like;

- What training should we give to the HSRs who are on our HSC (Health & Safety Committee)?, or
- Can we train our HSRs on a HSC (Health & Safety Committee) course instead of training them on the 5 day HSR course?

**We answer** those questions with the following points:

- If one of your HSRs wants to be trained on the SafeWork NSW 5-day HSR course then you have to train them on that course – see WHS Act Section 72.
- An HSC course is focussed on the functions and role of your Health & Safety Committee and is not a satisfactory substitute course for training a HSR because a HSR has a different role, powers, and functions.

**We recommend** that HSRs are trained on SafeWork NSW's 5 day HSR course and that they are then also trained with other HSC members on a HSC course.

**The reasons** for this recommendation are;

- HSRs can benefit by attending a formal certificate course that is specific to the needs of the HSC,
- HSRs and Worker Representatives on the HSC are on the same team and as team members they each need to know and understand what the other members of the HSC are doing, to help achieve WHS "best practice",
- to help satisfy the requirements of the WHS Act Section 19, to ensure the safety of Workers "so far as is reasonably practicable",
- it helps to provide evidence to SafeWork NSW that your workplace is committed to achieving effective consultation with Workers.



*This publication provides general information about WHS. It is not a legal opinion and does not represent a comprehensive statement of the law to be applied to a particular problem.*

Brought to you by Courtenell Pty Ltd, Work Health & Safety Training Specialists.  
ABN 42164393628 - Fax : 02 9516 3644 - Email : train@courtenell.com.au - Website : www.courtenell.com.au  
Phone : 02 9516 1499 - *If you need any more information, you can contact us by phone, email or by fax.*