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Your Safety Matters

This information letter is distributed to those people who are ensuring that their workplace is safe and healthy. This includes members of OHS Committees, OHS Representatives, Safety Officers, Supervisors, Managers and Directors. "Your Safety Matters" (formerly "Committee Member") is free information letter which has been distributed since 1996.

Managing Workplace Health & Safety

Every organization needs to manage workplace health and safety and work towards improving the results they achieve. Here is a score sheet that helps you identify areas that may need attention in your workplace.



- We have an OHS Policy that includes goals for OHS in our workplace. 10

- We have programs and procedures that are actively used to achieve our OHS goals. 10

- We have an effective system of OHS consultation with employees. 10

- All hazards in our workplace have been identified and assessed for risk. 10

- All OHS risks have been eliminated or controlled. 10

- Employees are trained, supervised, informed and instructed about OHS risks. 10

- We measure and/or evaluate the results of the above steps. 10

- We do those things that are necessary to improve the results of the above steps. 10

You may find that *Your Safety Matters, Issue number 53, Continuous Improvement*, is a useful reference regarding managing OHS.



See www.courtenell.com.au/ohs-resources/ohs-articles-newsletters.html

This publication provides general information about ohs. It is not a legal opinion and does not represent a comprehensive statement of the law to be applied to a particular problem.

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ABN 42164393628 ~ Fax : 02 9660 8757 ~ Email : train@courtenell.com.au ~ Website : www.courtenell.com.au
Phone : 02 9552 2380 (5 lines) ~ If you need any more information, you can contact us by phone, email or by fax anytime.