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# Your Safety Matters

This information letter is distributed to those people who ensure their workplace is safe and healthy. This includes members of OHS Committees, OHS Representatives, Safety Officers, Supervisors, Managers and Directors. "Your Safety Matters" is the new title for "Committee Member" - a free information letter which has been distributed since 1996.

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**Continuous improvement** is the process of regularly comparing what is being achieved with policies and targets in order to identify where improvements should be made and then planning and doing those actions which will result in the needed improvement.

## C-O-N-T-I-N-U-O-U-S IMPROVEMENT

In the continuous improvement process, policies and targets should also be reviewed regularly to decide if they should be improved.

The diagram below illustrates how occupational health and safety can be established in a workplace and continuously improved.

