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## OHS INDUCTION FOR EMPLOYEES TRAINING COURSE

### Competency Guidelines

The learning outcomes of this course are aligned with the *Australian National Guidelines for Integrating Occupational Health and Safety into National Industry Training Packages*.

### Aims

1. To provide participants with the knowledge and skills to apply the principles of risk management as an integral part of an effective OHS management system,
2. To address the provisions of the OHS Workplace Injury Management and Workers Compensation legislation,
3. To assist in the development of appropriate attitudes to enable employees to effectively participate in the prevention of workplace injuries and illnesses.

### Objectives

At the completion of the course participants should be able to:

- Identify the key elements of the legislation governing health and safety in NSW workplaces and the role of the employer, managers, supervisors, and employees,
- Explain the consultative process and discuss the role of the OHS Committee and OHS representative,
- Explain the need for and describe the principles of OHS Risk Management and how to create safe systems of work,
- Explain the need for and the basics of procedures that deal with emergencies and first aid in the workplace,
- Explain the key principles of worker's compensation and injury management rehabilitation.

Duration 4 hours on-site.

The focus of this course means it is equally suited to both new and long term employees and it will be presented in a manner relevant to your workplace. To assist in this endeavor clients are requested to provide to the trainer where possible, a copy of your OHS policy, emergency procedures, and any OHS forms you use to identify, assess and control OHS risks.