

# OHS PUBLIC Courses Training Calendar 2010

WorkCover NSW Accredited & Specific Purpose Courses  
Vital Training for Effective Risk Management



Quality  
is  
no  
accident.

**JANUARY to JUNE 2010**

[www.courtenell.com.au](http://www.courtenell.com.au)

## OHS Consultation

*This course is required to be attended by OHS Committee members & OHS representatives. It provides participants with the skills to apply the principles of workplace OHS consultation & effectively carry out their functions under the OHS legislation. (A WorkCover NSW Accredited Course)*  
Course Length: 4 days (9am - 4pm).

PAR1	Jan	Tue 12	Wed 13	Tue 19	Wed 20	Parra	PAR4	Apr	Tue 6	Tue 13	Tue 20	Tue 27	Parra
CIT1	Jan	Thu 14	Fri 15	Thu 21	Fri 22	City	PAR42	Apr	Wed 7	Thu 8	Wed 14	Thu 15	Parra
PAR1/2	Jan	Thu 21	Fri 22	Thu 28	Fri 29	Parra	CIT4	Apr	Mon 12	Tue 13	Mon 19	Tue 20	City
CIT1/2	Jan	Wed 27	Thu 28	Wed 3	Thu 4	City	CAM4	Apr	Wed 14	Thu 15	Wed 21	Thu 22	Campb
PAR2	Feb	Mon 1	Tue 2	Mon 8	Tue 9	Parra	CIT42	Apr	Wed 14	Thu 15	Wed 21	Thu 22	City
PAR22	Feb	Wed 3	Wed 10	Wed 17	Wed 24	Parra	CHA4	Apr	Wed 28	Thu 29	Wed 5	Thu 6	Chats
CIT2	Feb	Fri 5	Fri 12	Fri 19	Fri 26	City	CIT5	May	Mon 3	Tue 4	Mon 10	Tue 11	City
CIT22	Feb	Mon 8	Tue 9	Mon 15	Tue 16	City	PAR5	May	Mon 3	Tue 4	Mon 10	Tue 11	Parra
HUR2	Feb	Tue 9	Wed 10	Tue 16	Wed 17	Hurst	HUR5	May	Mon 3	Tue 4	Mon 10	Tue 11	Hurst
CAM2	Feb	Tue 9	Wed 10	Tue 16	Wed 17	Campb	PAR52	May	Wed 5	Thu 6	Wed 12	Thu 13	Parra
CHA2	Feb	Wed 10	Thu 11	Wed 17	Thu 18	Chats	CIT52	May	Fri 7	Fri 14	Fri 21	Fri 28	City
PAR23	Feb	Thu 11	Fri 12	Thu 18	Fri 19	Parra	CIT53	May	Wed 12	Thu 13	Wed 19	Thu 20	City
RH2	Feb	Mon 15	Tue 16	Mon 22	Tue 23	Rooty/H	CAM5	May	Thu 13	Fri 14	Thu 20	Fri 21	Campb
CIT23	Feb	Mon 22	Tue 23	Mon 1	Tue 2	City	PAR53	May	Fri 14	Fri 21	Fri 28	Fri 4	Parra
PAR24	Feb	Fri 26	Fri 5	Fri 12	Fri 19	Parra	PAR54	May	Wed 19	Thu 20	Wed 26	Thu 27	Parra
PAR3	Mar	Mon 1	Tue 2	Mon 8	Tue 9	Parra	PAR55	May	Mon 24	Tue 25	Mon 31	Tue 1	Parra
CIT3	Mar	Mon 8	Mon 15	Mon 22	Mon 29	City	CHA5	May	Mon 24	Tue 25	Mon 31	Tue 1	Chats
CIT32	Mar	Tue 9	Wed 10	Tue 16	Wed 17	City	CIT6	Jun	Tue 1	Tue 8	Tue 15	Tue 22	City
PAR32	Mar	Tue 16	Wed 17	Tue 23	Wed 24	Parra	CIT62	Jun	Wed 2	Wed 9	Wed 16	Wed 23	City
CHA3	Mar	Thu 18	Fri 19	Thu 25	Fri 26	Chats	PAR6	Jun	Wed 2	Wed 9	Wed 16	Wed 23	Parra
RH3	Mar	Tue 23	Wed 24	Tue 30	Wed 31	Rooty/H	RH6	Jun	Wed 9	Thu 10	Wed 16	Thu 17	Rooty/H
CAM3	Mar	Wed 24	Thu 25	Wed 31	Thu 1	Campb	HUR6	Jun	Tue 15	Wed 16	Tue 22	Wed 23	Hurst
PAR33	Mar	Wed 24	Thu 25	Wed 31	Thu 1	Parra	CHA6	Jun	Thu 17	Fri 18	Thu 24	Fri 25	Chats
HUR3	Mar	Tue 30	Wed 31	Tue 6	Wed 7	Hurst							

## ON-SITE Training Courses

The following courses can be delivered at your premises.

- Course in OHS Consultation (4 days)
- Intro to Return to Work Coordination (2 days)
- Senior First Aid (2 days)
- OHS Risk Mgmt for Sups & Mgrs (1 or 2 days)
- Accident Investigation (1 day)
- Advanced Return to Work (1 day)
- Developing Workplace Safety Culture (1 Day)
- OHS Committee Chairperson (1 day)
- OHS Committee Refresher (1 day)
- OHS Risk Management (1 day)
- First Aid Recertification (1 day)
- Workplace Substances (1 day)
- OHS Induction for Employees (4 hrs)
- BackBasics Manual Handling Risk Mgmt (3.5hrs)
- BackBasics Manual Handling (2 hrs)
- BackBasics Workstation Set-up & M/H (2 hrs)
- OHS Law for Directors & Managers (2 hrs)
- OHS Responsibilities for Sups & Managers (2 hrs)

## ohs risk management for supervisors & managers

*This course provides participants with knowledge, skills and appropriate attitudes necessary to apply the principles of risk management and effectively manage health & safety in their areas of responsibility. (There is no WorkCover NSW Course)*

Course Length: 2 days (9am - 4pm).

PARS2	Feb	Mon 15	Tue 16	Parramatta
CITS3	Mar	Thu 4	Fri 5	City
PARS3	Mar	Mon 29	Tue 30	Parramatta
CITS4	Apr	Wed 7	Thu 8	City
PARS6	Jun	Wed 30	Thu 1	Parramatta

## introduction to return to work co-ordination

*This course is required to be attended by a return to work coordinator whose employer has a base tariff premium of more than \$50,000 pa. It develops the basic skills and knowledge needed to manage workplace injuries. (A WorkCover NSW Accredited Course)*

Course Length: 2 days (9am - 4:30pm).

CITR1	Jan	Mon 18	Tue 19	City
PARR2	Feb	Thu 4	Fri 5	Parramatta

CITR2	Feb	Wed 10	Thu 11	City
PARR3	Mar	Wed 10	Thu 11	Parramatta
CITR3	Mar	Tue 23	Wed 24	City
PARR5	May	Mon 17	Tue 18	Parramatta
CITR5	May	Mon 24	Tue 25	City
CITR6	Jun	Thu 17	Fri 18	City
PARR6	Jun	Thu 24	Fri 25	Parramatta

## ohs committee chairperson

*This course provides a chairperson with further skills and certainty so that they can operate the committee effectively and make a greater impact on health and safety. (There is no WorkCover NSW Accredited Course)*

Course Length: 1 day (9am - 4pm).

CITC2	Feb	Mon 1	City
PARC3	Mar	Thu 18	Parramatta
CITC3	Mar	Fri 26	City
PARC4	Apr	Fri 30	Parramatta
CITC6	May	Wed 26	City

## advanced return to work co-ordination

*This course provides accredited return to work coordinators who have at least 6 months experience, with further knowledge and skills so they can effectively handle more complex return to work cases. (A WorkCover NSW Accredited Workshop)*

Course Length: 1 day (9am - 4pm).

CITE4	Apr	Tue 6	City
PAR6	Jun	Thu 3	Parramatta

## construction general induction

Work Safety in the Construction Industry (CPCOHS1001A) (a unit of CPC08 Construction, Plumbing & Services Integrated Framework training package).



Workcover requires that you complete this training before applying to them for a General Induction Card to work on a construction site.



Call us today for information & booking!

## ohs risk management

Looking for a WORK BASED AND FLEXIBLE program that will demonstrate competency in OHS Risk Management and OHS legal responsibilities?



This training contains 5 units from BSB41407 Certificate IV in Occupational Health and Safety



Call us today for information & booking!

National Provider Number: 91325

Visit our website

[www.courtenell.com.au](http://www.courtenell.com.au)

for information on our courses,  
OHS information & recent  
editions of our publication  
'Your Safety Matters'.

Call us on:

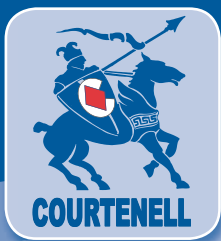
**02 9516 1499**

COURTENELL Pty Ltd as Trustee for the Vowles Family Trust

PO Box 622 Broadway NSW 2007 ~ Fax: 02 9516 3644

train@courtenell.com.au ~ ABN: 42164393628 ~ ACN: 050109281

Specialists in WorkCover NSW Accredited &  
Specific Purpose OHS Training



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**JULY to DECEMBER 2010**

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## OHS Consultation

*This course is required to be attended by OHS Committee members & OHS representatives. It provides participants with the skills to apply the principles of workplace OHS consultation & effectively carry out their functions under the OHS legislation. (A WorkCover NSW Accredited Course)*  
Course Length: 4 days (9am - 4pm).

<b>CAM7</b>	Jul	Tue	6	Wed	7	Tue	13	Wed	14	Campb	<b>PAR92</b>	Sep	Wed	15	Thu	16	Wed	22	Thu	23	Parra
<b>CIT7</b>	Jul	Tue	6	Wed	7	Tue	13	Wed	14	City	<b>CHA9</b>	Sep	Thu	16	Fri	17	Thu	23	Fri	24	Chats
<b>RH7</b>	Jul	Tue	6	Wed	7	Tue	13	Wed	14	Rooty/H	<b>PAR93</b>	Sep	Wed	22	Thu	23	Wed	29	Thu	30	Parra
<b>HUR7</b>	Jul	Tue	6	Wed	7	Tue	13	Wed	14	Hurst	<b>PAR10</b>	Oct	Fri	1	Fri	8	Fri	15	Fri	22	Parra
<b>PAR7</b>	Jul	Wed	7	Thu	8	Wed	14	Thu	15	Parra	<b>RH10</b>	Oct	Fri	1	Fri	8	Fri	15	Fri	22	Rooty/H
<b>PAR72</b>	Jul	Fri	9	Fri	16	Fri	23	Fri	30	Parra	<b>CIT10</b>	Oct	Wed	6	Thu	7	Wed	13	Thu	14	City
<b>CHA7</b>	Jul	Wed	14	Thu	15	Wed	21	Thu	22	Chats	<b>CIT102</b>	Oct	Fri	8	Fri	15	Fri	22	Fri	29	City
<b>CIT72</b>	Jul	Thu	15	Fri	16	Thu	22	Fri	23	City	<b>CHA10</b>	Oct	Wed	13	Thu	14	Wed	20	Thu	21	Chats
<b>CIT73</b>	Jul	Mon	19	Tue	20	Mon	26	Tue	27	City	<b>PAR102</b>	Oct	Wed	13	Thu	14	Wed	20	Thu	21	Parra
<b>PAR73</b>	Jul	Mon	19	Tue	20	Mon	26	Tue	27	Parra	<b>CIT103</b>	Oct	Mon	18	Tue	19	Mon	25	Tue	26	City
<b>PAR74</b>	Jul	Wed	21	Thu	22	Wed	28	Thu	29	Parra	<b>CAM10</b>	Oct	Wed	20	Thu	21	Wed	27	Thu	28	Campb
<b>CIT8</b>	Aug	Tue	3	Wed	4	Tue	10	Wed	11	City	<b>CIT104</b>	Oct	Wed	20	Thu	21	Wed	27	Thu	28	City
<b>PAR8</b>	Aug	Wed	4	Wed	11	Wed	18	Wed	25	Parra	<b>HUR10</b>	Oct	Wed	20	Thu	21	Wed	27	Thu	28	Hurst
<b>CAM8</b>	Aug	Thu	5	Fri	6	Thu	12	Fri	13	Campb	<b>CIT11</b>	Nov	Tue	2	Wed	3	Tue	9	Wed	10	City
<b>HUR8</b>	Aug	Thu	5	Fri	6	Thu	12	Fri	13	Hurst	<b>RH11</b>	Nov	Wed	3	Thu	4	Wed	10	Thu	11	Rooty/H
<b>PAR82</b>	Aug	Thu	5	Fri	6	Thu	12	Fri	13	Parra	<b>CIT112</b>	Nov	Fri	5	Fri	12	Fri	19	Fri	26	City
<b>RH8</b>	Aug	Thu	5	Fri	6	Thu	12	Fri	13	Rooty/H	<b>PAR11</b>	Nov	Fri	5	Fri	12	Fri	19	Fri	26	Parra
<b>CIT82</b>	Aug	Mon	9	Mon	16	Mon	23	Mon	30	City	<b>CIT113</b>	Nov	Mon	8	Mon	15	Mon	22	Mon	29	City
<b>PAR83</b>	Aug	Tue	10	Wed	11	Tue	17	Wed	18	Parra	<b>PAR112</b>	Nov	Mon	8	Tue	9	Mon	15	Tue	16	Parra
<b>CIT83</b>	Aug	Tue	17	Wed	18	Tue	24	Wed	25	City	<b>CHA11</b>	Nov	Mon	8	Tue	9	Mon	15	Tue	16	Chats
<b>CHA8</b>	Aug	Wed	18	Thu	19	Wed	25	Thu	26	Chats	<b>CIT114</b>	Nov	Tue	16	Wed	17	Tue	23	Wed	24	City
<b>CIT84</b>	Aug	Thu	19	Fri	20	Thu	26	Fri	27	City	<b>PAR113</b>	Nov	Wed	17	Thu	18	Wed	24	Thu	25	Parra
<b>CIT9</b>	Sep	Wed	1	Thu	2	Wed	8	Thu	9	City	<b>HUR11</b>	Nov	Thu	18	Fri	19	Thu	25	Fri	26	Hurst
<b>PAR9</b>	Sep	Thu	2	Fri	3	Thu	9	Fri	10	Parra	<b>CIT12</b>	Dec	Wed	1	Thu	2	Wed	8	Thu	9	City
<b>CIT92</b>	Sep	Fri	3	Fri	10	Fri	17	Fri	24	City	<b>PAR12</b>	Dec	Thu	2	Fri	3	Thu	9	Fri	10	Parra
<b>CAM9</b>	Sep	Mon	6	Tue	7	Mon	13	Tue	14	Campb	<b>CIT122</b>	Dec	Mon	6	Tue	7	Mon	13	Tue	14	City
<b>HUR9</b>	Sep	Tue	7	Wed	8	Tue	14	Wed	15	Hurst	<b>PAR122</b>	Dec	Mon	6	Tue	7	Mon	13	Tue	14	Parra
<b>CIT93</b>	Sep	Mon	13	Tue	14	Mon	20	Tue	21	City											

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<b>CITS8</b>	Aug	Thu	5	Fri	6	City
<b>PARS9</b>	Sep	Tue	7	Wed	8	Parramatta
<b>CITS11</b>	Nov	Thu	4	Thu	11	City
<b>PARS11</b>	Nov	Mon	22	Tue	23	Parramatta

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Course Length: 2 days (9am - 4:30pm).

<b>CITR8</b>	Aug	Thu	12	Fri	13	City
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<b>PARR8</b>	Aug	Thu	19	Fri	20	Parramatta
<b>PARR9</b>	Sep	Mon	13	Tue	14	Parramatta
<b>CITR9</b>	Sep	Wed	15	Thu	16	City
<b>PARR10</b>	Oct	Mon	18	Tue	19	Parramatta
<b>PARR11</b>	Nov	Wed	10	Thu	11	Parramatta
<b>CITR11</b>	Nov	Thu	18	Thu	25	City
<b>CITR12</b>	Dec	Wed	15	Thu	16	City

## ohs committee chairperson

*This course provides a chairperson with further skills and certainty so that they can operate the committee effectively and make a greater impact on health and safety. (There is no WorkCover NSW Accredited Course)*

Course Length: 1 day (9am - 4pm).

<b>PARC7</b>	Jul	Mon	5	Parramatta
<b>CITC8</b>	Aug	Mon	2	City
<b>PARC9</b>	Sep	Wed	1	Parramatta
<b>CITC10</b>	Oct	Mon	11	City
<b>PARC11</b>	Nov	Thu	4	Parramatta
<b>CITC12</b>	Dec	Fri	3	City

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